

<b>Committee:</b> Freedom Applications Committee	<b>Date:</b> 18 November 2021
<b>Subject:</b> Draft Chamberlain's Court Business Plan for 2021/22	Non-public
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	3 & 10
<b>Does this proposal require extra revenue and/or capital spending?</b>	N
<b>If so, how much?</b>	N/A
<b>What is the source of Funding?</b>	Budget already agreed and income received through the Chamberlain's Court
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	Y
<b>Report of:</b> Caroline Al-Beyerty, Chamberlain	<b>For Decision</b>
<b>Report author:</b> Hayley Hajduczek, Business Support Manager Murray Craig, Chamberlain's Court Clerk	

## NOT FOR PUBLICATION

<p>This report is exempt by virtue of the paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. Specifically, paragraphs 1,4,6, 9 and 11 of the report contain sensitive information which may be exempted under the Act, and as this cannot be presented to Members for discussion as a separate appendix this report needs to be considered in closed session. It is considered that information outweighs the public interest in disclosing information:</p>	<p>3) Information relating to the financial or business affairs of any particular person or body (including the authority holding that information).</p>
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### Summary

This report presents for approval the Business Plan for the Chamberlain's for 2021/22. The Plan has been prepared so that the final version could go into the public domain,

but there are as aspects relating to the 'soft power' of the Freedom which is sensitive. As such, the plans around these more sensitive aspects have been couched in language more suitable for public consumption. Members may feel it would be better to enunciate these aspects more clearly. Should this be the case, it is proposed that the Chamberlain's Court Business Plan forms a confidential annexe to the Chamberlain's Business Plan, which is in the public domain.

### **Recommendations:**

The Committee is recommended to:

- i) Note the factors taken into consideration in compiling the Chamberlain's Court Business Plan;
- ii) Discuss whether any additional detail needs to be incorporated and if so whether the Plan becomes a confidential annexe to the Chamberlain's Business Plan.
- iii) Approve, subject to the incorporation of any changes sought by this Committee, the Business Plan for Chamberlain's Court for 2021/22.

## **Main Report**

### **Background**

1. The Business Plans for 2021/22 has been drafted following the request of this committee at the 'Awayday' Strategy session on 2 July. The Plan has been prepared so that the final version could go into the public domain, but there are as aspects relating to the 'soft power' of the Freedom which is sensitive.

### **Proposal**

2. The draft high-level summary Business Plan for Chamberlain's Court is presented at **Appendix 1**.

### **Key Data**

3. Key data and proposed performance indicators is presented within the draft high-level summary Business Plan.

### **Corporate & Strategic Implications**

4. Strategic implications – Strategic priorities and commitments are expressed in the draft Plan, namely to maximise the soft power impact of the Freedom of the City and explore how the mechanism of the Freedom can be best used to deliver corporate objectives such as Climate Action, Sustainability and Diversity. The aim is to add value to the City's reputation and influence through offering Freedoms by special nomination and Freedoms by Invitation. Members may wish, confidentially, to add further detail to plans, such as campaign

5. Financial implications – The draft Plan has been drawn up in line with the Chamberlain's Court budget for 2021/22. Of note is the proposal to increase Freedom fees in line with the inflation indices previously agreed by this Committee. Member will note from the budget information that Freedom fees and sales of merchandise does not cover the cost of Chamberlain's Court.
6. Risk implications – Key risks included the continuing risk of infection from the pandemic and the resilience of Court work; and damage to the reputation of the City Corporation by awarding Freedom to someone who later attracts reputational damage by association.
7. Resource implications – Any changes to resources will be identified and delivered through the move to the Target Operating Model.
8. Equalities implications – The introduction of the new Freedoms administration system will be a step towards allow the Chamberlain's Court to implement the departmental Equalities Diversity and Inclusion plan by actively monitoring diversity of Freedom applicants. The Court will provide a proposal for improving diversity, building on the success of the 100 women campaign.
9. Climate Implications – Maximise the soft power impact of the Freedom of the City and explore how the mechanism of the Freedom can be best used to deliver corporate Climate Action agenda. The Court will partake in any corporate initiatives to actively support the City Corporations Climate Action Strategy.
10. Security implications – There are no security implications to these proposals - the Court continues to operate under the Guildhall security arrangements.

## **Conclusion**

11. This report presents the draft high-level summary Business Plan for 2021/22 for the Chamberlain's Court. This committee is recommended to discuss whether any further details should be added; and whether the Chamberlain's Court Business Plan should be approved as a confidential annex to the Chamberlain's Business Plan.

## **Appendices:**

- Appendix 1 – Draft high-level summary Business Plan 2021/22 for Chamberlain's Court.

### **Hayley Hajduczek**

Business Support Manager

[Hayley.Hajduczek@cityoflondon.gov.uk](mailto:Hayley.Hajduczek@cityoflondon.gov.uk)

### **Murray Craig**

Clerk of the Chamberlain's Court

[Murray.Craig@cityoflondon.gov.uk](mailto:Murray.Craig@cityoflondon.gov.uk)